



INSTITUT KIMIA MALAYSIA

Malaysian Institute of chemistry

(Inaugurated on 8 April 1967, incorporated under Chemists Act 1975 on 1 November 1977)

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APPLICATION FORM FOR TRAVEL GRANT TO ATTEND INTERNATIONAL/REGIONAL/LOCAL CONFERENCE/SEMINAR/OFFICIAL VISITS

(Please fill all particulars. Do not leave any blanks. If none, state "none" or "nil" or "not known yet")

1. Name of Conference/Seminar/Official Visit

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.....

2. Purpose

.....
.....

2.1. Title of Paper

.....
.....

2.2. Has Paper been accepted as paper or poster session

.....

3. Place

.....

4. Period

.....

5. Particulars of Participant

5.1. Name

:

5.2. Date of Birth

:

5.3. Present Appointment

:

5.4. Has application been made to Dept/Agency in which applicant works?

.....

5.5. Year of membership

:

5.6. No of years of current membership

:

5.7. Any dues (Subscription, Benevolent Fund, Education Fund not paid)?

Yes / No (if yes state what dues)

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5.8. Services to IKM activities (attach sheet if required)

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6. Have you received a grant previously from IKM?

If so, state when, and the amount (s).

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7. Application sent to other sources for funds.
Name of Source (s) and Amounts asked for

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.....

Has application been approved? Yes / Awaiting reply / No

8. Details of Expenditure

8.1. Air Fare (state Apex/Economy/Others and Airline)

.....

8.2. Route Taken (state any stops on the way)

.....

8.3. Registration Fee :

8.4. Subsistence :

9. Frequency of Conference/Seminar/Official Visit (Annually, etc.)

.....

10. If not approved, expenses will be borne by eg. self 30% employing organisation 40%, organiser 30% (state %)

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.....

11. Benefits to IKM / Country

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.....

12. Approval from relevant Authority (eg. Ministry of Home Affairs, Ministry of Foreign Affairs) if the Conference/Seminar/Official Visit is held in a communist country

.....

13. How often has the applicant attended Conferences/Seminars/Official Visits? (Not necessarily only through IKM but all inclusive eg. COSTED, FACS, etc.)

13.1. This year (20) No of Times

(i) Purpose :

Place :

Period :

Expenses paid by whom:

(ii) Purpose :

Place :

Period :

Expenses paid by whom:

13.2. Previous one (1) year (9) No of Times :

(i) Purpose :

Place :

Period :

Expenses paid by whom:

Note : If insufficient space, please attach appendix

13.3. Previous one (2) year (19) No of Times :

- (i) Purpose :
- Place :
- Period :
- Expenses paid by whom:

Note : If insufficient space, please attach appendix

14. Declaration

I hereby declare and affirm that the particulars given above are true to the best of my knowledge. If subsequent to this application, the situation as to any answer changes, I will inform IKM accordingly.

Signature & Date :

I/C No :

Appointment :